



New Services Idea Submission Policy

Submitting Your Idea

Local Authority Service (hereafter “LAS”), frequently receives ideas from people who are not our employees. Since we are always searching for ways to improve our services to Ontario’s municipalities and the broader public sector, we are glad to consider these ideas, but they must be submitted in accordance with our established procedure, outlined below, which protects both the submitter of the idea and LAS.

Agreement

After you have read this policy, read the enclosed LAS New Services Idea Submission Agreement. If this Agreement is acceptable to you, please fill in the LAS New Services Idea Submission Form, accept the Idea Submission Agreement and submit your idea electronically.

Our Relationship With You

In our search for improvements in our service offerings, we engage municipal officials and employees on a regular basis. It is quite possible, for that reason, that your idea may already be known to us or available to us from someone else. Ordinarily the information we develop is kept secret until we are ready to make a public disclosure. So it is quite possible, without you being aware of it, that your idea is already known to us. We cannot agree to treat your idea as secret or confidential. If we did, it might prevent us from effectively using available information from other sources. For this reason, no confidential relationship will be established, either expressly or by implication, between you and LAS.

Protection

We are interested in helpful ideas. When we spend time or money developing something, we do not want it copied by our competitors. Since we cannot assume any obligation regarding the reception, retention, and consideration of an idea from outside LAS, it is important for you to protect your idea before you formally submit it to us.

How To Submit An Idea

We require you to submit your idea electronically. We cannot agree to return or safeguard any material.

If We Are Interested

Whether your idea will eventually be used depends on a great many factors, among them how well it fits with other service offerings and overall LAS Vision, what possible market exists for the idea, and whether it can be adapted to our business. Until we have made a complete investigation and entered into a written contract with you, we can assume no obligation of confidence, and we can pay no compensation whatsoever. If your idea interests us, we may negotiate for the purchase of, partnership, or rights under your idea. Such an attempt to reach an agreement will not, however, impose any obligation on either party.

If We Are Not Interested

If we decide, after reviewing your idea, that we are not interested, we will let you know as soon as possible by way of letter. Our assessment typically takes 4-8 weeks.